

January 2010

Dear Parents/Carers

There will be a Year 9 Parents' Evening on Thursday 21<sup>st</sup> January at 5.00pm to enable you to meet your child's subject teachers to discuss their progress. This is a vital time in the preparation for embarking on GCSE courses next year, and you will have an opportunity to discuss progress towards target Key Stage 3 levels in all subjects.

Staff will be available during the evening on the basis of the appointments arranged with them by your son/daughter. It is therefore vital that you encourage your son/daughter to negotiate times with staff on the appointment sheet in the front of their planner as soon as possible.

I would recommend that you discuss with your son/daughter points you might raise with the subject staff. We recommend that your son/daughter accompanies you to the evening, so that joint discussions about progress and revision strategies are possible.

I will be available by appointment for discussion during the evening, as will the Principal and the Deputy.

Entry to the college should be made via the South Drive and cars can be parked on the main playground at the top of the drive. Please complete the reply slip below and return it to your son/daughter's form tutor by Monday 18<sup>th</sup> January.

Yours sincerely

H Simmons  
Lead Tutor

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**REPLY SLIP**

**Name of Student:** .....

**Tutor:** .....

I/We acknowledge receipt of your letter about the Parents' Evening on Thursday 21<sup>st</sup> January

I/We shall/shall not be attending.

**Signature (Parent/Guardian):** .....